



- [Home](#)
- [About us](#)
- [News](#)
- [Our Activities](#)
- [Our Publications](#)
- [Our Members](#)
- [Contact Us](#)

[Our Activities](#) [Fellowships](#) [Summer Fellowships](#) Guidelines for FEBS Summer Fellowships

Guidelines for FEBS Summer Fellowships



To be read in conjunction with the [General Guidelines for Fellowships](#).

1. These Fellowships are intended to provide experience to young promising students in an institution within the FEBS area in a country different from that where the applicant studies.
2. The applicants should normally be registered graduate students engaged in laboratory research in a FEBS country who have not yet submitted a doctoral thesis.
3. Summer Fellowships are not awarded for attendance at courses, symposia, meetings or congresses.
4. The Fellowship will consist of a single sum of money, the total amount of which will be determined by the FEBS Fellowships Committee, in consultation with the FEBS Treasurer. In 2016, it amounts to €3,500.
5. Summer Fellowships are awarded once a year. Applications should reach the Chairperson of the FEBS Fellowships Committee before April 1st of the corresponding year. Retrospective applications are not receivable.
6. Application Forms may be downloaded from the right of this page (Related Documents).
7. Completed Application Forms written in English should be sent to the Chairperson of the FEBS Fellowships Committee together with the following documents in English:
 - a. A short description of the work to be done on no more than two A-4 sized pages of single-spaced text giving the title of the project, clearly indicating the experiments to be carried out whilst at the host institute and setting out the benefits to be derived from the visit.
 - b. A short curriculum vitae with a list of publications in the format of the references required by the FEBS Journal and a list of conference abstracts.
 - c. A letter of acceptance from the appointed head of the host institute or department, countersigned by the head of the research group(s) in which the applicant will be working, confirming that the applicant will be accepted to work at the institute, that its facilities will be made available to him/her to pursue the training/research proposed and that it will not ask FEBS or the applicant for any additional research grant, bench fees, or overheads, and indicating any

dates the applicant has already spent at the institute. This should be provided on the official form that may be downloaded from the right of this page (Related Documents).

d. A letter supporting the application from the institution where the applicant has worked or studied in the preceding year with an opinion on his/her practical skills, scientific curiosity and dedication, strong/weak points and degree of maturity. This should be provided on the official form that may be downloaded from the right of this page (Related Documents), and is to be sent directly to the Chairperson of the Committee, independently of the other documents.

All the documents should be sent electronically, preferably as a single pdf file (excepting the support letter, which should be sent separately by the institution writing it). In addition, the original signed application form and the letter of acceptance should be sent in paper. Should difficulties arise in sending the documents electronically, the entire application can be sent in paper form.

8. Applications will be assessed by the Fellowships Committee and the decisions will normally be communicated to applicants by June 30th of the same year.
9. The Fellowship should be used between July 1 and October 30 of the current year. Any delay will require the authorization of the Chairperson of the FEBS Fellowships Committee.
10. Within three months of completion of the Fellowship, Fellows **must** send electronically a short report detailing the work done while in receipt of the Fellowship to the Chairperson of the FEBS Fellowships Committee. The FEBS Fellowship should be acknowledged in any work published relating to the project funded, and two reprints of each article should be sent electronically to the Chairperson of the Fellowships Committee.
11. The author of the report judged to be the best in that year will receive a prize, which currently amounts to €500.
12. Applications for a second award of a FEBS Summer Fellowship will not be considered. However, past recipients of a Summer Fellowship who fulfil the requirements of a Collaborative Experimental Scholarship for Central & Eastern Europe may apply for such a Scholarship, but this application may only be made after at least one year of completion of their Summer Fellowship.

- [Our Activities](#)
- [The FEBS Congress](#)
- [Advanced Courses](#)
- [Fellowships](#)
 - [General Guidelines for Fellowships](#)
 - [Long-Term Fellowships](#)
 - [Short-Term Fellowships](#)
 - [Summer Fellowships](#)
 - [Guidelines for FEBS Summer Fellowships](#)
 - [Collaborative Experimental Scholarships for Central & Eastern Europe](#)
 - [Return-to-Europe Fellowships](#)
- [Education](#)
- [Science and Society](#)
- [Young Scientists' Forum](#)
- [Awards](#)
- [Integration](#)
- [Women in Science](#)
- [Support for Constituent Society Events](#)
- [Worldwide Lectures](#)
- [50 Years of FEBS](#)

Related Documents

- [Application Form_Summer Fellowship](#)

doc, 33.50 Kb

- [Host Acceptance Form](#)

doc, 30.00 Kb

- [Support Form for Referee_Summer Fellowship](#)

doc, 29.50 Kb

- [Home](#)
- [About us](#)
- [News](#)
- [Our Activities](#)
- [Our Publications](#)
- [Our Members](#)
- [Contact Us](#)
- [Terms & Conditions](#)
- [Privacy Policy](#)
- [Conference Calendar](#)
- [Career Opportunities](#)
- [Sitemap](#)

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