

Grant application form

Seeking ESC support for an educational Course/Meeting



Introduction

The ESC will provide funding to support a regional or local educational course related to the aims of the ESC.

The Internal Scientific Committee (ISC) retains the right to refuse an application if it feels the course content is not within the aims and objectives of the Society.

Application

- Please use this application form. Note sections with a maximum word count. Forms will be returned if the word count is exceeded
- If granted, the course **MUST** be completed within 24 months
- A **mentor** will be allocated to each course. They are there to offer advice if required and will oversee progress.

Funding

- UP to a maximum of 5,000 euro per course can be requested. Usually all of the funding is allocated at the start, but the ISC has the right to arrange part funding if it feels that is more appropriate. A final report together with an evaluation **MUST** be sent to ISC within 6 months of completion of the course. The ESC may not be in a position to fully fund all applications; you must indicate whether / how part funding may impact your course.
- A detailed budget must be included in the application form. Costs can include: planning meeting expenses; production of programme and handouts; evaluation and impact assessment costs; advertising; hire of a hall or room; audio visual equipment. Receipts may be requested for monies spent. Grant money cannot be used for congress registration.
- A short CV of the applicant (or the principal investigator) should be integrated into this application.

Who can apply?

Applicants must be paid up ESC European members with their membership paid within a European country. A European applicant is allowed to submit a grant for a course that will take place outside Europe provided a full explanation of why it should be funded is included.

Deadline

Applications **MUST** be received at ESC Central office by **30th June 2018**.

A. Details of applicant requesting the funding

Name of applicant

Job title

Address

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Please Select ▼

Country

Phone Number

Area Code

Phone Number

E-mail**Submission date of this form**

Day

Month

Year

**B. Proposed course or meeting**

Is the person responsible for the project different to the person named in box A

☐ Yes☒ No**C. Background of the course – narrative summary**

Title of the course / meeting

Sector in the area of contraception, sexual and reproductive health

Comprehensive description of the course. Is this a 'stand-alone' course or part of a larger series of lectures / courses? Include a provisional programme. (Max 200 words)

0/200

When would it start / finish? (Max 20 words)

0/20

Where will it take place – country / town, establishment? (Max 20 words)

0/20

3 learning objectives

Who will be the audience? (Max 20 words)

0/20

What outcomes will be measured? Ideally an impact assessment will be undertaken. List. (Max 50 words)

0/50

Attach a planned evaluation form to be used by the participants to rate the speakers and course content.

Seleccionar archivo

Ningún archivo seleccionado

Attach the proforma you plan to use to evaluate the course from the organisers' point of view.

Seleccionar archivo

Ningún archivo seleccionado

Do you foresee any reasons why this course or meeting may not happen? (Max 20 words)

0/20

D. Financial related information

Are there other partners or organisations supporting this same course?

- ☐ Yes
☐ No

Will this be part of a larger fund or stand alone? (Max 20 words)

0/20

Have you already obtained any funding towards this course i.e. pharmaceutical industry?

- ☐ Yes
☐ No

How much money is required for the course in total?

How much are you requesting from ESC?

Please provide a detailed budget. This must include total costs and, if appropriate, list those costs associated with your grant from the ESC. Grant money cannot be used for congress registration.

The ESC may not be in a position to fully fund all applications; you must indicate whether / how part funding may impact your course. (Max 100 words)

0/100

Who will oversee the budget and keep accounts? Provide name, title, contact number and email address

E. Previous funding from the ESC

If you or your department has received funding from ESC for a project or course before, please give details of the date of funding, contact person and title of project or course.

F. Follow up

I/We, as responsible agents for this course/meeting, agree to the following 8 points: *

	yes
I/We agree that all monies will be spent appropriately	<input type="radio"/>
I/We agree to provide receipts if requested.	<input type="radio"/>
I/We agree to work with the nominated Mentor	<input type="radio"/>
I/We agree to advise you at the earliest time if this course/meeting is delayed or cancelled	<input type="radio"/>
I/We agree to provide a report, including an evaluation to the ESC within 6 months of the end of the course/meeting	<input type="radio"/>
I/We agree to present the ESC with a detailed budget at the end of the course/meeting.	<input type="radio"/>
I/We agree that if we need to make any significant changes to the funding of the course after it has been awarded, I/we will advise the nominated mentor	<input type="radio"/>
I/We agree to acknowledge the ESC as a donor in any publications and oral communications resulting from this course /meeting.	<input type="radio"/>
I/We agree to remain fully paid up ESC member(s) until the final grant report is submitted	<input type="radio"/>

Full Name

First Name

Last Name

Date

Day

Month

Year



Questions? ESC Central Office: info@escrh.eu / Tel. 0032 2 582 08 52

Submit



Print Form