

SAMPLE

GRANT APPLICATION

*SCIENTIFIC ADVISORY BOARD OF
THE JEROME LEJEUNE FOUNDATION*

Research on Genetic Intellectual Disabilities

This form MUST NOT be filled in. It is intended to aggregate the information to be gathered for uploading the project's specifications.

GRANT FOR RESEARCH INTO GENETIC INTELLECTUAL DISABILITIES IN PARTICULAR DOWN SYNDROME

General Information

In its grant-making program, the Jerome Lejeune Foundation funds research projects aimed at discovering treatments to improve the lives of those living with genetic intellectual disabilities, especially **Down syndrome**. These projects can be in the fields of neuroscience or genetics, including molecular biology, behavioral science, etc.

Process and Restrictions

- The research project will be reviewed by the Scientific Advisory Board of the Jerome Lejeune Foundation. The Board of Directors of the Jerome Lejeune Foundation will make a final decision of projects funded based upon the recommendations of the Scientific Advisory Board, and the amount allocated for each grant.
- The grant funds must be used by the recipient within the duration of the Grant Agreement. In case of credit balance at the end of the term, the residual amount must be reimbursed to the Jerome Lejeune Foundation per the terms of the Grant Agreement.
- In the scope of its research mission related to genetic intellectual disabilities, the Jerome Lejeune Foundation collects the personal data from the researchers who are submitting a grant application dossier, and, where necessary, from their managers.

The processing of personal data from researchers is performed for the legitimate purpose of supporting the evaluation of the grant application dossier and the selection of the candidates, the management of the relationship with applicants and successful candidates, as well as the promotion of the research projects and of the Jerome Lejeune Foundation.

We do not transmit the personal data from researchers to any recipient other than the members of the staff of the Jerome Lejeune Foundation in charge of the management of the research projects, or the members of the Scientific Committee.

The data is stored for a maximum duration of ten years following the end of the relationship or contract between the researcher and the Jerome Lejeune Foundation.

If you are a researcher concerned by the processing of your data, you can at any time object, or exercise a right to restriction of its processing. You can also exercise a right of access, a right to rectification or to erasure of your data.

For any **request regarding the processing of your personal data**, please get in touch with: dpo@institutlejeune.org

You have also the right to lodge a complaint with the data protection supervisory authority from the country where you are established. Please consult the web site: <https://edpb.europa.eu> to find more information about your supervisory authority.

But **for any other information specifically relating to the call for grants**, please get in touch with: conseilscientifique@fondationlejeune.org

JEROME LEJEUNE FOUNDATION – Grant Application

Criteria for Submission

- The request has to fall within the topic of the call for grants.
- **Reminder:** An investigator cannot apply if he already has an ongoing project funded by the Jerome Lejeune Foundation.
- If a new proposal is the continuation of a project previously funded by the Jerome Lejeune Foundation, the title, year/session and results of the previous project should be clearly indicated.
- The investigator must hold a long term academic appointment in a hospital, university or research laboratory.
- The request to fund salaries must be less or equal to 50% of the total amount of the grant. **Scholarships are not allowed. No salary for the principal investigator.**
- The request must strictly comply with the laws and regulations in force, including IRB/Ethics committee approval where necessary, etc.
- Projects must not make use of human embryonic or fetal tissue, or any other biological material obtained through direct abortion, IVF or human cloning. The Jerome Lejeune Foundation cannot be associated in any way with such a work.

Applications which do not fulfill all of these criteria will not be considered.

For potential validated clinical research project, please send the electronic files documents below, with the applicant's name, to the following email address: conseilscientifique@fondationlejeune.org

- Final protocol and informed consent form
- Ethics committee/IRB approval
- Justification of FDA information + registration number
- Insurance certificate

If the application is accepted by the Scientific Advisory Board, the grant will be allowed only after receiving the above documents.

JEROME LEJEUNE FOUNDATION – Grant Application

INVESTIGATOR – ADMINISTRATIVE INFORMATION

Family name + first name: Mr. Mrs. Ms.

Sex:

Year of birth:

Nationality:

Phone:

Fax:

LABORATORY / TEAM / DEPARTMENT

Official's name:

Manager:

Name of the head of research:

Hospital, University, Institute...:

Type:

Unity, Department, Service...:

Address:

Zip Code:

City:

Country:

Phone:

Fax:

Email:

JEROME LEJEUNE FOUNDATION – Grant Application

STRUCTURE: CHAPTERS HEADINGS

- 1 - General presentation: background, current state of knowledge within the research field.
- 2 - Scientific hypothesis: objective(s), rationale of the project (highlighting originality and novelty and publications within the same topic).
- 3 - Preliminary results.
- 4 - Experimental plan (aims, methodology (including design justification, power and statistical analysis), material and methods including statistics, if applicable: patient population definition and accessibility).
- 5 - Team description and ability to run this project.
If animal models: any animal models should be defined and justified vs other possible models. The immediate or delayed availability (ex: purchase...) should be specified.
- 6 - Time schedule.
- 7 - Expected results, including potential therapeutic/clinical applications.
- 8 - If applicable, Legal authorizations.
- 9 - Bibliography, and team publications (at least 5 publications from the team: authors, full title and active links to PubMed page or manuscript).

Maximum 10 pages for chapters 1-7; chapters 8 and 9 are not taken into account for the maximum page length; Police: Arial, Font: 10; Line spacing: single spaced; PDF, DOC, DOCX format; Scanned pages which cannot be annotated are not accepted.

JEROME LEJEUNE FOUNDATION – Grant Application

RESEARCH PROJECT SUMMARY AND CLASSIFICATION

(2 pages maximum + 1 page for Clinical Research)

Research project title:

Target disease(s) of the research project:

Abstract of the research project (250 words):

Training background of people involved in this project (½ page):

Keywords of the research project:

Keyword 1, Keyword 2, Keyword 3, Keyword 4

Main orientation of the research project (up to ½ page):

Secondary orientation of the research project (up to ½ page):

Is it a clinical research program? (If yes, 1 page)

If project on samples/patients, please precise the recruitment procedures:

Any data linked to specific patients or specific patients 'data must be considered as a Clinical Research project. The documents listed in "Clinical Research" menu (cf. page 3) will be required if the project is accepted.

Please detail the following

- Drug to be used:
- Date of first enrolment (already done or planned):
- Enrolment duration:

JEROME LEJEUNE FOUNDATION – Grant Application

DETAILED FINANCIAL REQUIREMENTS

The amounts must include all taxes.

* For any overheads, a **maximum of 10%** of the grant is allowed.

** Salaries: a **maximum of 50%** of the grant is allowed. **No scholarship. No salary for the P.I.**

Requested amount		
(EUR, VAT included):		
1) Installation, major and small equipment		
EUR		
2) Overheads (including publication fees)*		EUR
3) Congress, conference, travels		EUR
4) Salaries (no salary allowed for the PI)**		EUR
Total		EUR
Requested granting period	year(s)	
1) Installation, major and small equipment		EUR
Description of installation and equipment		
2) Overheads (including publication fees)*		EUR
Description of overheads 10% maximum of the grant allowed.		
3) Congress, conference, travels		EUR
Description of meetings and travels		
4) Salaries ** (No scholarship) (No salary for the PI)		EUR
Description of salaries. 50% maximum of the grant allowed. No scholarship. No salary allowed for the Principal Investigator.		

Total budget of the research project

Including the current request to the Jerome Lejeune Foundation: EUR

Please, precise the planned + confirmed project additional budget breakdown if any:

JEROME LEJEUNE FOUNDATION – Grant Application

Your commitment to abide by the ethical principles of the Jerome Lejeune Foundation in this project is required before you may be considered for funding.

In applying:

- I acknowledge that should the Jerome Lejeune Foundation decide to provide funding for this project, the foundation and/or its administrators or assigns will not be responsible in any way for the material or immaterial results obtained, or for the quality or durability of products or services obtained by myself or those working within this research program,
- I acknowledge that fair principles of research: data, code and materials generated throughout this project shall be findable, accessible, interoperable and reusable,
- I assume full responsibility for the anticipated or unanticipated results of this research, whatever they may be,
- I affirm that the funds provided by the Jerome Lejeune Foundation cannot in any way be used to purchase or make use of human embryonic or fetal tissues or another biological material obtained through direct abortions, IVF or human cloning or to create new human germinal cells. The Jerome Lejeune Foundation does not agree to be associated with such a work,
- I notice that I will have to follow the academic and national Good Laboratory Practices (GLP) (i.e. all measures that ensure, during the all research, quality, traceability and integrity of the data.),
- I agree to the possible visit by a Jerome Lejeune Foundation representative for observation of the research project and its progress,
- I agree to acknowledge the Jerome Lejeune Foundation in publication(s) related to this grant (Publication, poster presentation, oral communications...). Publication(s) must be communicated to the Jerome Lejeune Foundation at the following email address: conseilscientifique@fondationlejeune.org and uploaded in the application system.
- I certify as accurate all information mentioned in this grant application.

I ACCEPT ALL THE ABOVE MENTIONED CONDITIONS

“I have read the conditions under which my personal data are processed by the Jérôme Lejeune Foundation, and have obtained the agreement of the other persons whose name appears in this file”.